

# Distance Delivery Preparedness Survey

This survey was designed to solicit unit coordinators to specify the feasibility of delivering their unit via a distance mode of study. It was initially used to aid in planning for a potential campus closure.

The survey can be used to support endeavours such as:

- Report the number of units across a qualification, department or institution that are able to be delivered by distance.
- Determine which components of the assessment and/or delivery are viewed as problematic for distance delivery.
- Coordinate academic development efforts aimed at assisting unit coordinators to identify opportunities to amend their delivery design and/or make assessment accommodations
- To identify any additional staffing and physical resources which may be required to enable distance delivery for each unit of study.

**The purpose of this (5-10 min) survey is to determine the major impacts that a potential campus closure (> 2 weeks) would have on semester 1 unit delivery.**

**More specifically, the survey will ask you as the unit coordinator (or delegate) to specify the current feasibility of facilitating your unit by distance, in the event that the university campus was to close during semester 1.**

**Your responses will greatly assist university planning on how to best respond to any future declaration of a pandemic, which may influence the university's capacity to maintain a standard campus environment.**

*Please note - you will need to complete a new survey for each unit you coordinate.*

\* 1. Your name

\* 2. Your email

\* 3. Unit code

\* 4. Unit title

5. Number of students currently enrolled in the unit

\* 6. Your college

- College of Arts, Law & Education
- College of Business and Economics
- College of Health and Medicine
- College of Sciences and Engineering
- University College

\* 7. Could you feasibly implement distance delivery of your unit with minimal impact on teaching staff and students?

- Yes - The unit is currently offered by distance
- Yes - I am confident that I could make changes to the unit delivery design in order to deliver by distance
- Unlikely - At this stage I cannot see this as a viable option
- No - There is absolutely no way I can see the possibility for distance delivery

## Detailing your level of readiness for distance delivery

\* 8. What artefacts and/or support mechanisms have you drawn on in order to make this determination?

- Unit outline
- Peer feedback or consultation
- A learning design
- Attending a workshop or drop-in session
- Meeting with an academic development staff member
- None
- Not Applicable - As the unit is already offered by distance
- Other (please specify)

\* 9. Which strategies would you employ to ensure your unit is deliverable?

- Rescheduling practical components to later in the unit
- Schedule an on-campus post-delivery experience (block delivery)
- Use synchronous technology to match on campus tutorial-like experience
- Create digital content normally provided through instruction
- Amend assessment timing
- Make minor modifications to the requirements of assessment (accommodation)
- Amend an invigilated exam question set in order to conduct an online test
- None required - the unit is already offered by distance

Other (please specify)

\* 10. Is delivery contingent upon access to additional resources?



**Required resources to enable distance delivery**

\* 11. Which resources are required?

- None required
- Additional teaching hours
- Content creation support
- Support to use educational technologies

Other (please specify)

## Identifying components of your unit which may effect your capacity to deliver by distance

12. List all of the assessment tasks which are not presently able to be delivered by distance

|   | Assessment type      | Weighting            | Week due             | Invigilated          | Key reason for on-campus delivery |
|---|----------------------|----------------------|----------------------|----------------------|-----------------------------------|
| 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>              |
| 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>              |
| 3 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>              |
| 4 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>              |
| 5 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>              |

Comments (if you selected 'other')

13. List all of the teaching events which are not presently able to be delivered by distance

|    | Teaching event type  | Start week           | End week             | Main role of academic | Key reason for on-campus delivery |
|----|----------------------|----------------------|----------------------|-----------------------|-----------------------------------|
| 1  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 2  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 3  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 4  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 5  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 6  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 7  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 8  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 9  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |
| 10 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>              |

Comments (if you selected 'other')



14. Do you wish to submit your survey response

Yes

No - I want to review my responses



# Dropdown data

## Q12

### Assessment type

- Design project
- Demonstration
- Debate
- Exam
- Exhibition
- Fieldwork
- Lab Practical
- Live performance
- Observation
- OSCE
- Peer assessment
- Placement
- Portfolio
- Presentation
- Participation
- Rehearsal
- Simulation
- Workshop
- Other

### Weighting

- 0
- 1-10
- 11-20
- 21-30
- 31-40
- 41-50
- 51-60
- 61-70

- 71-80
- 81-90
- 91-100

## **Week**

- Week 1
- Week 2
- Week 3
- Week 4
- Week 5
- Week 6
- Week 7
- Week 8
- Week 9
- Week 10
- Week 11
- Week 12
- Week 13
- Exam Period
- Weekly

## **Invigilated**

- Yes
- No

## **Key Reason**

- 'Materials - Equipment
- Software
- Specific Location
- Group performance
- Physical texts
- Other

## Q13

### Teaching Event Type

- Design project
- Demonstration
- Debate
- In-class test
- Exhibition
- Fieldwork
- Lab Practical
- Lecture
- Live performance
- Observation
- OSCE
- Placement
- Presentation
- Rehearsal
- Seminar
- Simulation
- Tutorial
- Workshop
- Other

### Start Week

- Week 1
- Week 2
- Week 3
- Week 4
- Week 5
- Week 6
- Week 7
- Week 8
- Week 9

- Week 10
- Week 11
- Week 12
- Week 13
- Exam Period

### **End Week**

- Week 1
- Week 2
- Week 3
- Week 4
- Week 5
- Week 6
- Week 7
- Week 8
- Week 9
- Week 10
- Week 11
- Week 12
- Week 13
- Exam Period

### **Main role of academic**

- Instructing
- Facilitating
- Observing
- Feedback

### **Key reason for on-campus delivery**

- Materials - Equipment
- Software
- Specific Location

- Group performance
- Physical texts
- Other